

CLOTTON HOOFIELD PARISH COUNCIL

Parish Council Meeting Monday 15th March 2021 at 7:00 pm

To be held virtually via Zoom

MEMBERS OF THE PUBLIC WISHING TO ATTEND THIS MEETING
MUST CONTACT THE CLERK NO LESS THAN 24 HOURS IN ADVANCE OF THE MEETING
TO BE GIVEN ACCESS DETAILS BY EMAILING clerk.clottonhoofieldpc@gmail.com

AGENDA

1.	APOLOGIES	And reason for absence.	Chair
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.	Chair
3.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish.	Chair
4.	MINUTES	To approve the minutes of the Parish Council meeting held on 18 th January 2021.	Chair
5.	ACTIONS	To note actions list and receive additional updates	Chair
6.	CO-OPTION	To provide an update on the advertising for Parish Councillors	Chair
7.	PLANNING	1) To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters.	PM/GB
8.	ACCOUNTS	1) To accept the Cash Book to date. 2) To approve Income and Payments since last meeting. 3) To approve the Bank Reconciliation against Cashbook YTD. 4) To agree and Instruct an Auditor for 2020-21 Internal Audit. 5) To agree a payroll provider for 2021-22	Clerk Clerk Clerk Clerk Clerk
9.	HIGHWAYS	1) To review the REPORT IT items and work undertaken since the last meeting. 2) Flooding 3) PCSO update 4) Escalating Outstanding Issues	CK
10.	NEIGHBOURHOOD DEVELOPMENT PLAN	To receive an update following the submission of the NDP.	PM
11.	CORRESPONDENCE RECEIVED	To review any correspondence agreed and agree actions	Chair
11.	NEWSLETTER	To consider items for inclusion in next Newsletter	Chair
12.	RISK ASSESSMENT	To review and update the Risk Assessment Schedule.	Chair
13.	ASSET REGISTER	To review and approve the Parish Council Asset Register.	Chair
	DATE OF NEXT MEETING	Monday 17 th May 2021 at 7.00pm	

Signed *Trudy Ryall-Harvey*

Clerk

05/03/2021

clerk.clottonhoofieldpc@gmail.com